

Income and Expenditure (Annual)

Please specify academic year
Please complete attached spreadsheet and give totals below

20...../20....

Income £.....
Expenditure £.....
Amount you are seeking from the Richards Trust £.....

Any other information relevant to your application

.....
.....
.....
.....
.....
.....
.....
.....
.....

Signature of Applicant Date

After you have completed the form, please ask your College Principal/Course Director:
(a) to countersign below to confirm that the information you have provided is correct;
(b) to send a confidential reference/supporting letter direct to the Trust Administrator

For College Principal/Course Director

I confirm that I have read the application form including the Income & Expenditure spreadsheet and that the information provided therein is correct to the best of my knowledge.

Signature Date

Name

College/Course

Contact phone number in case of queries

Applications (including spreadsheet) and references should be sent to:
The Administrator, Richards Trust, SPCK, 36 Causton Street, London SW1P 4ST